



**Booth order trade show vendor form for MEA Electric Summit**

**Tables:**

Option:	Price:	Color:	Qty:
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**Draped Round Tables:**

**Our draped round linens come in these colors (black, white, ivory or other)**

5 ft. dia. 30" tall (seating) Round table w/linen	\$75.00	_____	_____
Cocktail table 30 in. dia. 30" tall (seating) w/linen	\$75.00	_____	_____
Cocktail table 30 in. dia. 36" tall (counter) w/linen	\$75.00	_____	_____
Cocktail table 30 in. dia. 42" tall (standing) w/linen	\$75.00	_____	_____

**Draped Rectangular Tables:**

**Our draped skinny rectangular vinyl top & skirt come in these colors (black or white)**

4 ft. x 30 in. wide x 30 in. tall w/vinyl top & skirt	\$75.00	_____	_____
6 ft. x 30 in. wide x 30 in. tall w/linen	\$75.00	_____	_____
8 ft. x 30 in. wide x 30 in. tall w/linen	\$75.00	_____	_____
4 ft. x 30 in. wide x 42 in. tall w/vinyl top & skirt	\$75.00	_____	_____
6 ft. x 30 in. wide x 42 in. tall w/vinyl top & skirt	\$75.00	_____	_____
8 ft. x 30 in. wide x 42 in. tall w/vinyl top & skirt	\$75.00	_____	_____

**Draped Skinny Rectangular Tables:**

**Our draped skinny rectangular vinyl top & skirt come in these colors (black or white)**

6 ft. x 18 in. wide x 30 in. tall w/vinyl top & skirt	\$75.00	_____	_____
8 ft. x 18 in. wide x 30 in. tall w/vinyl top & skirt	\$75.00	_____	_____
6 ft. x 18 in. wide x 42 in. tall w/vinyl top & skirt	\$75.00	_____	_____
8 ft. x 18 in. wide x 42 in. tall w/vinyl top & skirt	\$75.00	_____	_____

**Plain Round Tables:**

5 ft. dia. 30" tall Round (seating) no cover	\$30.00	_____	_____
Cocktail table 30 in. dia. 30" tall (seating) no cover	\$30.00	_____	_____
Cocktail table 30 in. dia. 36" tall (counter) no cover	\$30.00	_____	_____
Cocktail table 30 in. dia. 42" tall (standing) no cover	\$30.00	_____	_____

**Plain Rectangular Tables:**

4 ft. x 30 in. wide x 30 in. tall no cover	\$30.00	_____	_____
6 ft. x 30 in. wide x 30 in. tall no cover	\$30.00	_____	_____
8 ft. x 30 in. wide x 30 in. tall no cover	\$30.00	_____	_____
4 ft. x 30 in. wide x 42 in. tall no cover	\$30.00	_____	_____
6 ft. x 30 in. wide x 42 in. tall no cover	\$30.00	_____	_____
8 ft. x 30 in. wide x 42 in. tall no cover	\$30.00	_____	_____

**Plain Skinny Rectangular Tables:**

6 ft. x 18 in. wide x 30 in. tall no cover	\$30.00	_____	_____
8 ft. x 18 in. wide x 30 in. tall no cover	\$30.00	_____	_____
6 ft. x 18 in. wide x 42 in. tall no cover	\$30.00	_____	_____
8 ft. x 18 in. wide x 42 in. tall no cover	\$30.00	_____	_____

**Booth carpet options:** (Black carpet only)

Dark carpet 10 x 10	\$170.00	_____
Dark carpet 10 x 20	\$320.00	_____
Dark carpet 10 x 30	\$470.00	_____
Carpet padding 10 x 10	\$170.00	_____
Carpet padding 10 x 20	\$320.00	_____
Carpet padding 10 x 30	\$470.00	_____

**Furniture and stools:**

Folding chair	\$5.00	White, Black	_____
Natural wood padded <b><i>chair</i></b>	\$10.00	Oak	_____
Padded Bar Stool (Bar height)	\$50.00	Gray, Black, Tan	_____
Handmade Oak Pallet Bar w/stools and back bar table	\$725.00		_____

**Extra pipe and draping:****Our draping comes in these colors (black, white, silver)**

8 ft. tall drape (priced per foot)	\$6.00	_____
3 ft. tall drape (priced per foot)	\$3.00	_____

**Miscellaneous extras:**

Wastebasket with liner	\$5.00	_____
Easel	\$20.00	_____
Table Linen (ask for available color)	\$30.00	Black, White, Ivory, other _____
Extension cord	\$25.00	_____
Power strip	\$20.00	_____
Black Retractable Stanchion	\$20.00	_____
Ticket tumbler	\$50.00	_____
Sign hooks	\$1.00	_____
TV display screen	\$500.00	_____

**Skilled Services:**

Booth Cleaning (trash removal, vacuum, etc. per day) \$75.00

*Need to catch a flight? Need help with your booth display? We can help with Booth installation/teardown (instructions must accompany the display)*

Skilled labor Install (per hour rate) \$80.00 \_\_\_\_\_

8am – 5pm Monday – Friday

Skilled labor Teardown (per hour rate) \$80.00 \_\_\_\_\_

8am – 5pm Monday - Friday

Overtime Labor (per hour rate) \$125.00 \_\_\_\_\_

Saturday, Sunday or after 5pm all days

\* Please Contact R & D Events staff directly regarding any Advance shipments and Freight inquiries. [Office@RandDEvents.com](mailto:Office@RandDEvents.com) or 1-319-202-8374

\* Please Contact the venue directly regarding any Utilities and power needs for the show floor.

**Contact/Business Info:**

*All fields required*

Your name: \_\_\_\_\_

Company name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Show name: \_\_\_\_\_

Show start date: \_\_\_\_\_

Show end date: \_\_\_\_\_

**Payment information:**

Name on Card: \_\_\_\_\_

Card #: \_\_\_\_\_

Expiration date: \_\_\_\_\_

3 digit code: \_\_\_\_\_