



MEA LEARNING EMPOWERS™

June 5-7, 2024 📍 Coralville, IA
Electric Operations Technical & Leadership Summit

POWER UP

Exhibitor Shipping Instructions

Payment

All packages and freight must be pre-paid. Customer must supply the UPS or Fedex account information and the address to be able to ship the packages back to the required destination. R & D Events is responsible to organize and transport your packages to the venue and back. Customers are responsible for all shipping charges.)

Freight: Pallets or Large Shipments

If you have big freight shipments, please [contact R&D](#) at (319) 202-8374 prior to shipping.

Rates for Freight Handling

Freight and packages will be \$0.75 per pound, with a minimum of the first 200 lbs. (\$150.00 min.) Please have the weights of your packages available for pre-payment with R & D Events prior to any shipments.

Shipping to R&D Events

Customers may start shipping items May 15, 2024.

Ship your packages to:

Attention "Troy Albaugh"
1220 Capital Drive SW
(BUILDING #4)
Cedar Rapids, IA 52404
(319) 202-8374

AND send an email to Office@RandDEvents.com, notifying them of your shipment. Please provide the name of your company booth and address for billing.

Return Shipping

Unfortunately, neither MEA or venue personnel will be able to assist in locating packages sent via an external carrier, as the Hyatt does not have a shipping center on site.